|  |  |
| --- | --- |
| Your Logo Here | Company Name  Phone: 55 5555 5555  Email: name@yourcompany.com.au  Web: www.yourcompany.com.au  Address: PO Box 555,  Suburb State 5555  ABN: 55 555 555 555 |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Quote** | |  |  | | --- | --- | | Reference | **0001** | | Date |  | |
|  | **Tax Invoice** |
|  | **Receipt** |

|  |  |
| --- | --- |
| Customer |  |
| Address |  |
| Phone |  |
| Email |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Qty | Description | Price | Total |
|  |  |  |  |
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|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Subtotal Exc GST | | | $ |
| GST | | | $ |
| **Total Inc GST** | | | **$** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Paying your invoice** | | **Receipt** | |
| Bank | Your Bank | Payment | $ |
| Name | Your Company | Date |  |
| BSB / Acc | 5555 / 5555 5555 | Method |  |
| Remittance | accounts@yourcompany.com.au | Signed |  |